



The Winter candy sale with Gertrude Hawk is once again upon us. There is no candy order form given out with the catalogue.

All orders must be submitted using either Gertrude hawk fundraising website or our online order form. Both will be available for access from our website, www.crossvalleyfcu.org. Paper copies will be available at the branches if no computer access available.

All candy orders are DUE By Friday November 8, 2024.

GO TO: fundraising.gertrudehawkchocolates.com

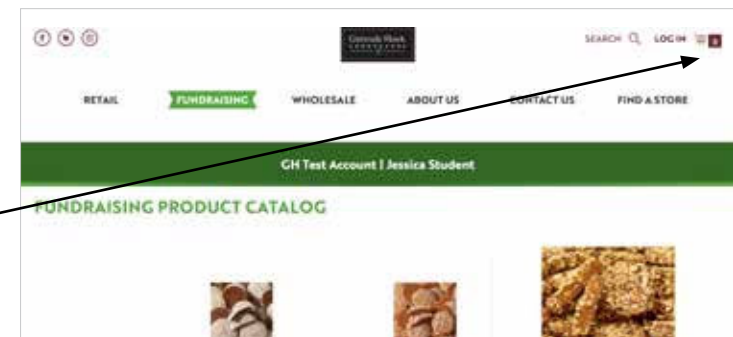
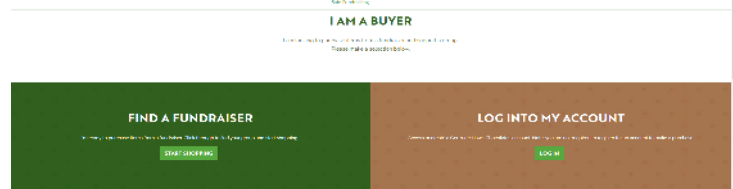
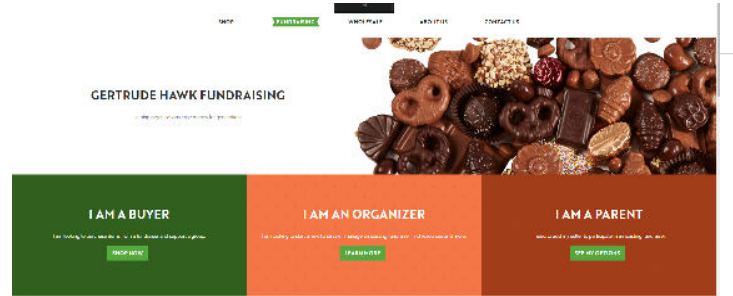
Below the header image, there are 3 rectangular blocks, click on: I AM A BUYER "SHOP NOW" button. On the next page click on FIND A FUNDRAISER "START SHOPPING" button. You will then be prompted to "Choose an Organization". This can be done by either typing in Cross Valley FCU or 103349. Once the Organization name is populated underneath click on Cross Valley FCU( it will then pop up in the box) and then, hit "Next", to the right of the entry field.

The "Choose a Seller" block will then become active and you can begin typing in Cross. Once Cross Valley populates underneath, click on Cross Valley and then, click "Get Started". (\*\*Do not try to type in Cross Valley, it will show no results\*\*)

You will then be taken to a product page with all of the available products for Cross Valley FCU's Winter's Fundraiser.

Select products from the page. Feel free to click on individual products for more information, or just simply add them to your cart.

When you're ready to check out, click on the cart icon in the upper right hand corner of the screen. The cart icon, should have a number next to it, with the number of items that you have added to your cart. At any time you can click on this cart icon and preview your cart.\*\*\*



Continue to next page

## INSTRUCTIONS FOR BUYING FROM AN ORGANIZATION (CONTINUED)

Clicking on the cart icon will give you a preview of your list of items within the cart.

To continue to Checkout, simply click, "Proceed to Checkout" button.

You can also adjust item quantities or remove them from this menu as well.

If you decide that you want to edit your cart, click on the "View and Edit Cart" link at the bottom of the drop down menu.

Once you begin the checkout process, fill out all required fields and payment information.

**If you would like to pick up your order at the 640 Baltimore Drive Branch, please select "FREE". Date of pick up will be announced at a later time when fundraising orders are processed.**

If you decide that you want your order shipped directly to you, select one of the other shipping options available.

### ***For ordering using online spreadsheet:***

Visit [www.crossvalleyfcu.org](http://www.crossvalleyfcu.org). Search Gertrude Hawk and click on Gertrude Hawk to open the spreadsheet. Complete name, phone # and enter candy order details. TOTAL WILL AUTOMATICALLY BE CALCULATED WITH THE DISCOUNT. Print 2 (two) copies of your candy sheet. Return 1(one) to the credit union branch of your choice with a check or money order for that amount. NO CASH ACCEPTED. NO HAND WRITTEN FORMS ACCEPTED. If you do not have access to a computer, we will be happy to assist you at one of our branches.

### ***Reminders:***

\*NO CASH ACCEPTED

\*DELIVERY DATE IS NOT KNOWN AT THIS TIME.

\*DELIVERY DATE WILL BE AVAILABLE ONLY AFTER ALL CANDY ORDERS HAVE BEEN RECEIVED AND PROCESSED.

